#### **GPISD EDUCATION FOUNDATION**

#### **AGENDA**

#### Full Board Meeting Monday November 8, 2021

## 11:30am to 1pm @ the

## Randolph Reed Center 1933 Spikes St. Grand Prairie, Texas 75051

## 11/08/21

**Mission** – To promote educational excellence and to inspire community ownership, commitment, confidence, and pride in GPISD.

Call to order - Mary Dominguez- President - Welcome back!!!!

Thank you for attending as we move forward with precaution, we want to take this opportunity to Install Incoming Board Members, as you may recall the installation of new officer was stalled by Covid but we are ready to thank and recognize the incoming GPISD Education Foundation Board Members – President Mary Dominguez By Denise Clifton, all other board members by New President – Mary Dominguez. Thank you to each and every one of you for your participation and support to the Foundation, know you are greatly appreciated.

 New – Sgt Justin Ross GPPD, Heather Anderson, Blanca McGee GPISD Social Emotional Director, Robert Wallace Jackson Middle School Principal, Larry Jones SGPHS Principal, Dr. Janelle Bicknell, David Awe CPA, Geneva Rideaux, Tara Dunbar Dyer

**Executive Board – Mary Dominguez - President** 

Lesta Watson – Vice President

Denise Clifton - Immediate Past President

Heather Andersen - Treasurer

Karla Chandler – Corporate Secretary

Tara Dunbar Dyer – Corresponding Secretary

Loraine Morazzano Non-Voting Member / GPISD Liaison

Special Guest – Shelly Leonard EPIC Waters 10 Minutes / Fundraising Opportunities

Action Items- Need 1st and 2nd Motion and Board Approval

Minutes Board Review	
1 <sup>st</sup> Motion By	2 <sup>nd</sup>
Notes	
Treasurer's Report – Heather Anderson	/ Treasurers Report –see attached
1 <sup>st</sup> Motion By	2 <sup>nd</sup>

Notes
Audit Report / Draft of the IRS Form 990 – Denise Clifton
Committee Reports –
ByLaws and Guidelines – Denise Clifton
Revision to By-Laws to re-define how a quorum is achieved. The new paragraph can be found on Page 4 in "Bold" type.
1 <sup>st</sup> Motion By 2 <sup>nd</sup> Motion
Policies and Procedures  a. Disbursement Policy with New Check Request Form  b. Revenue Policy
1 <sup>st</sup> Motion By 2 <sup>nd</sup> Motion
Fundraising – Bernie Ponzio – Sam Morrow
Golf Tournament Results – See attached /
Golf Tournament 2022 THE DATE – 10/14/2022
Annual Fund Drive -
Grants – Karla Chandler -Kaye Gilbert
Scholarships – Lindsey Fisher - Blanca McGee
Finance /Investment - David Awe
Marketing / Social Media/ Community Outreach / Partnerships, Etc, – Tara Dunbar-
November 17 <sup>th</sup> GPISD Education Foundation Day in Grand Prairie @ Main Event -
District News/
Updates/ What can we do for GPISD? Loraine Morazzano
Open Discussion – Any Board Member has Community/Business Announcements
Meeting times options a or b
a- 5pm-6pm b- 6pm-7pm c- Leave as it is 11:30 – 1pm
# for option a # option b # option c
Lonestar Park - Denise
Adjourn-

## **GPISD Education Foundation Executive Board Meeting**

## November 1, 2021

Meeting called to order by Mary Dominguez-Santini at 11:37 a.m. at Outlaw's Barbecue.

Members present: Mary Dominguez-Santini, Heather Anderson, Karla Chandler, and Denise Clifton, Angel Giessner, and Lesta Watson (by phone).

Meeting minutes from September 2021 will be presented for approval at the Board meeting on November 8. 2021.

The following items were discussed:

- Heather Anderson presented the financial report for review. Current checking account balance is \$68,669.86. Excluding designated funds, the total available balance is \$55,250.63. The financial report will be presented at the Board meeting for approval.
- Denise presented suggested procedures for Revenue and Disbursement procedures for review by Executive Committee and Board.
- There was a discussion of scholarship designated funds and procedures moving forward.
- Denise will contact the Simpson family on status of the monies that are being held by the Foundation for the Simpson Memorial Fund.
- The 2020 audit of the Foundation is complete and the 990 IRS form will be completed before the deadline.
- Heather Anderson gave a financial report from the Golf Tournament Event, including list of donations and expenditures. Net profit for the event this year is \$30,375.10.
- The Executive committee discussed the possible use of current funds, including teacher grants and possible donation for upgrades/renovations to the GPISD Nature Center (in lieu of field trips for the students).

Announcement: The Board meeting will be November 8, 2021, at the Reed Center. Video conferencing will be available to members requesting that option.

Meeting adjourned at 1:00 p.m.

Respectfully submitted,

Karla Chandler, Acting Secretary

## GPISD Education Foundation Board Meeting Minutes November 8, 2021

Meeting called to order by President Mary Dominguez-Santini at 11:44 a.m.

<u>Members Present</u>: Mary Dominguez-Santini, Heather Anderson, Karla Chandler, Denise Clifton, Lesta Watson, Tara Dyer, Angela Geissner, Bernie Ponzio, Blanca Mc Gee, Larry Jones, Geneva Rideaux, Kaye Gilbert (by phone), Sgt. Justin Ross GPPD (by phone) and District Liaison, Loraine Morazzano.

## **Executive Board:**

Mary Dominguez – President
Lesta Watson – Vice President
Denise Clifton – Immediate Past President
Heather Anderson – Treasurer
Tara Dyer – Corporate Secretary
Karla Chandler – Corresponding Secretary
Loraine Morazzano – Non-Voting Member / GPISD Liaison

Mary announced that Angela Geissner is stepping down as corporate secretary and for thanked her service on the executive board. Tara Dyer has accepted the position as corporate secretary on the executive board.

<u>Guest Speaker:</u> Shelly Leonard from Epic Waters was scheduled to speak but she was not able to make it to the meeting.

<u>Minutes Approval</u>: Motion made by Lesta Watson to approve the September 2021 minutes as presented, seconded by Larry Jones. Motion passed.

**Treasurer's Report**: Heather Anderson presented the following:

Investment Account: \$816,378.27
Checking Account: \$62,669.86
Available Balance: \$55,250.63

<u>MOTION</u>: Motion made by Angela Geissner to accept Financial Report as presented, seconded by Bernie Ponzio. Motion passed.

Audit Report: Denise Clifton presented the 990 information from the Audit Report.

#### **Board discussion and committee reports**

Denise Clifton presented a revision to the By-Laws to redefine how a quorum is achieved. The new paragraph can be found on page 4 in "bold" type.

<u>MOTION</u>: Motion made by Lesta Watson to update information about quorum in the bylaws as presented, seconded by Bernie Ponzio. Motion passed.

Denise Clifton presented information on updating the following policies and procedures.

Once the update is made the document will be sent out to the board for a vote.

- 1.) Create a policy on handling revenue and disbursement policy with a new check request form.
- 2.) 2<sup>nd</sup> check signer must look over all documentation and sign off on check request.
- 3.) Update information about the square account and how it is handled at events.

Bernie Ponzio gave an update on the Golf Tournament. We made over \$30,000.00 and the date for next year's tournament has been scheduled for October 14, 2022.

Bernie Ponzio gave an update on the Annual Fund Drive. We are still waiting for an update with totals from the Finance Department. Bernie spoke with the principles and let them know that we will be collection funds all year long.

Denise Clifton updated everyone on the Lone Star Park Spring Fundraising Event. The event will be held on April 29, 2022, in the Dash for Cash Room with outdoor option. Min number of people is 100 and max number is 350. The cost per person is \$49.53 and includes room, food, drinks, and 2 bartenders for cash bar. A 50% deposit is required. We will have a silent auction at the event.

<u>Motion</u>: Motion made by Denise Clifton to pay the deposit of 50% for Lone Star Park Spring Fundraiser, seconded by Lesta Watson. Motion passed.

Karla Chandler gave an update on Mini Grants. Karla is getting the information to the district to send out asap. The application opens December 1,2021 and closes January 31,2022 to be awarded by March 1,2022. Karla is looking to award 12 grants that have already been funded, 2 independent grants, and \$4,000.00 designated by Baylor. Mary suggested that anyone that would like to be on the grant committee get with Karla and Heather Anderson to come up with a working amount.

<u>Motion</u>: Bernie Ponzio made a motion to accept mini grants starting 12/1/2021 and closing on 1/31/22 and awarded in March, seconded by Denise Clifton. Motion passed.

Lindsey emailed that she is working on getting the scholarship information together for the website.

Tara Dyer discussed planning an event next year for GPISD Education Foundation Day 11/17/2022

Loraine Morazzano updated the board that a 20-thousand-dollar donation to the district does have to the school board for a vote.

#### **Open Discussion:**

Education Foundation make a donation to Kirby Creek Nature Center

Mary presented meeting times options 5pm-6pm, 6pm-7pm, or leave as it is 11:30-1:00pm. Everyone agreed to leave the time as it is with a zoom option.

Superintendent Linda Ellis installed the new board members.

Meeting adjourned by Mary Dominguez-Santini at 12:50 p.m

Respectfully submitted,

Tara Dyer, Acting Secretary

# GRAND PRAIRIE ISD EDUCATION FOUNDATION BOARD OF DIRECTORS 2020-2021

Meeting Nov. 8, 2021



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